

Office of Residential Experience (ORE) | California Institute of Technology

Endowment Funding Request

House Name: _____ Today's Date: _____

Requestor Name: _____

Requestor's House Position: _____

Is this a Capital Improvement? Yes _____ No _____

Have you contacted the Housing Office about this request? Yes _____ No _____

If you have, when? _____

Endowment Justification or Purpose *Provide a complete list of items or services requested to purchase. Try to answer the questions - who, what, when, where, and why.*

Please explain how the entire house will benefit from these purchases:

Estimated Budget: _____

Total Amount Requested: _____

ORE Approval & Date: _____

Housing Approval & Date: _____